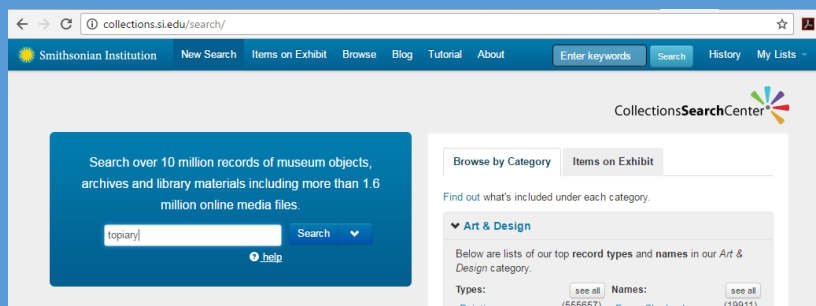# Smithsonian's Collections Search Center
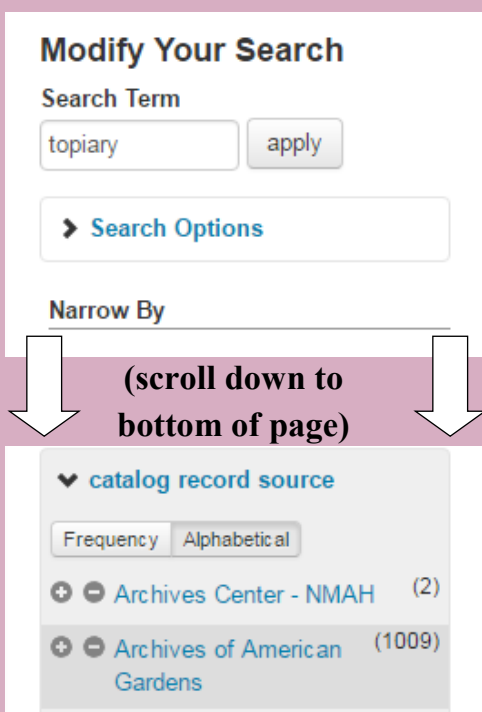## How to find images in the Archives of American Gardens

① Go to

www.collections.si.edu

② Type one or two words that describe what you're looking for, then click **Search**.

---

③ Filter results by using the **Modify Your Search** box on the left.

Modify Your Search

Search Term

| topiary | apply |

> Search Options

Narrow By

(scroll down to bottom of page)

∨ catalog record source

| Frequency | Alphabetical |

⊕ ⊖ Archives Center - NMAH (2)

⊕ ⊖ Archives of American Gardens (1009)

To limit the results to AAG, scroll down and click **Catalog Record Source** and then **Archives of American Gardens.**

Scroll back up and click **online media** and then **images.**

Explore other categories in the **Modify Your Search** box. You can filter by media type, topic, name, place, and date.

Note the **Frequency** and **Alphabetical** sort options, and the **See All** button. These can help find the term you want.

Plus (+) and minus (-) symbols are to the left of each term. Click the (+) or the word itself to **include** it in your search. Click the (-) to **exclude** the term from your search.

Example: Clicking the (+) for New Jersey shows *only* results in New Jersey. Clicking the (-) shows results from *everywhere but* New Jersey.

---

④ View applied filters in the **search ribbon** (below) which appears above your search results.
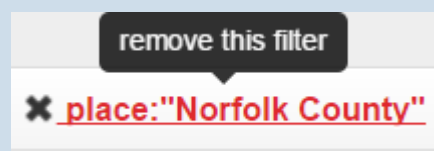
topiary / catalog record source:"Archives of American Gardens" / online media:"Images" / place:"Norfolk County" / -date:"1920s" / topic:"Pergolas"

When a place filter is **included**, the **Modify Your Search** box displays new options *within* that place.

⊕ ⊖ Weld (Brookline, Massachusetts) (25)

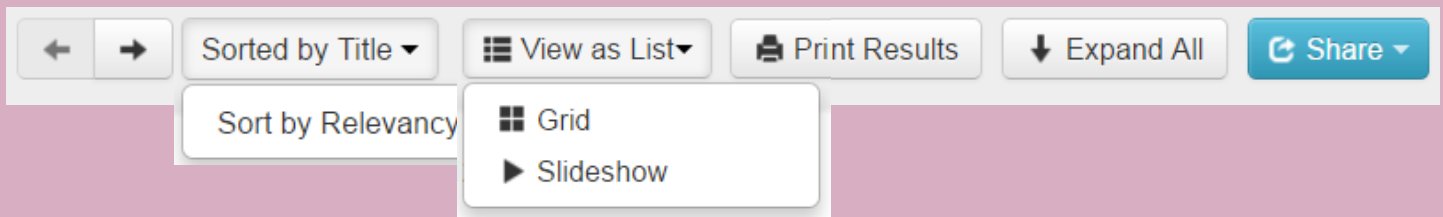⊕ ⊖ Hood Garden (Brookline, Massachusetts) (3)

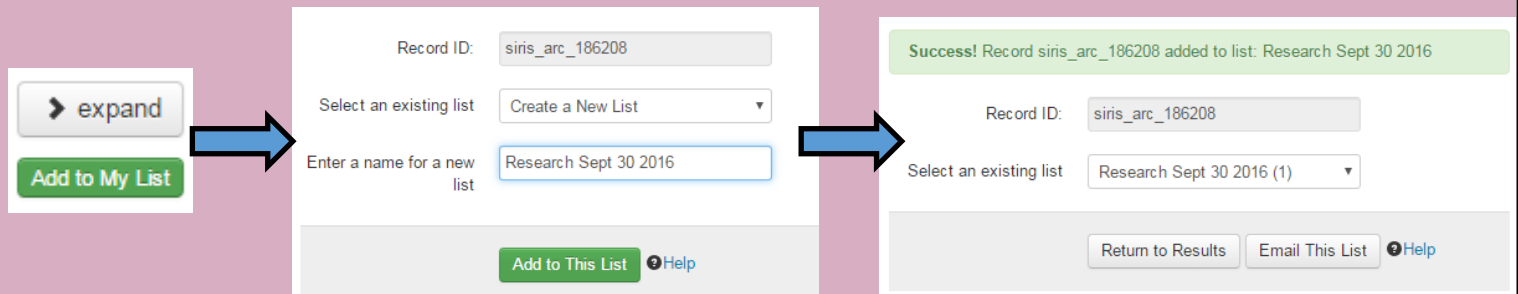This **negative** means that items associated with the 1920s have been **excluded** from the list of results.

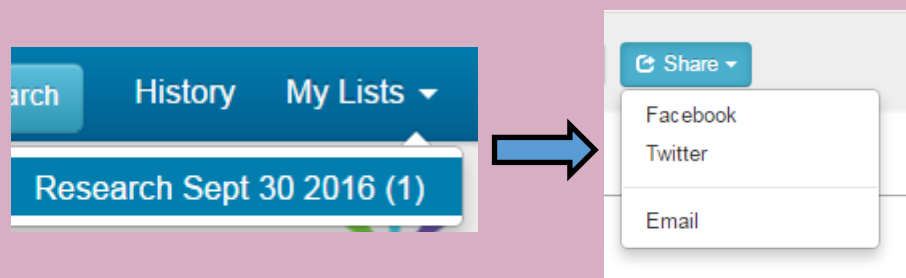To **remove** a filter, click on it in the search ribbon.

remove this filter

✖ place:"Norfolk County"

⑤ Use the options above the results to sort and view the results to your preference. You also can print or share the results list.

⑥ Use **Add to My List** button to compile and share a list of images.

In the top-right corner, click **My Lists** to view the list of records you've created during a search session. Click on **Share** to email the list.

⑦ To save images, click on **expand** to see the fuller record and select **Record Link.** You will be directed to the *Archives, Manuscripts and Photographs Catalog.*

Click on the thumbnail (small image) to reveal the larger image.

For PC users, right-click the mouse. Scroll down as SAVE PICTURE AS.

For MAC users, hold down Ctrl + click. Select SAVE IMAGE AS.